



K E K AND ASSOCIATES LLP
Chartered Accountants
LLPIN : ABB-3928

Partners
CA.B.Ethirajulu B.Com., FCA
CA.L.Karthik M.Com., ACA
CA.Keerthi.PR B.Com., FCA

Head Office: No.5/12, Sivasailam Street (Off Habibullah Road), T. Nagar, Chennai - 600017.  kekassociatesllp@gmail.com  044-35133304

Date : 11/04/2023

To
Secretary,
ICAI-SIRC,
Chennai-600034.



Desired Candidate Profile:

1. Paid Assistant

The candidates must have passed CA (Inter) or B.COM with 2 years of Experience in any Audit Firm.

Job Description:

Assist in Preparation of Books of Accounts

Assist in Preparation and filing of Income Tax Return for Individuals, Partnership Firms, Trust, AOP and Companies.

Assist in Preparation and Filing of GST Monthly Return, Reconciliation of GSTR9/9C, TDS Return.

Willing to travel client places in and around Chennai.

Salary is not a Constraint for the right candidate. (Minimum – Rs.15,000)

2. Articleship

In detailed about the areas of exposure : Audit and Taxation.

Stipend will be Rs.7,000/-(1 Year), Rs.8,000/-(2 year), Rs.9,000/-(3 year) and performance incentives.

Contact Details:

Candidates are requested to send their resume to kekassociatesllp@gmail.com.

Contact Mr. C.A. L Karthik

Mobile No: 8148731288

Interview Venue:

No.27/28, Parvathi Apartments,

Flat C, Second Floor, Damodharan Street,

T.Nagar, Chennai-600 017.